

TOLAR CONSTRUCTION, LLC
425 WEST WILLOW STREET SCOTTSBORO, AL 35768
256-259-3069

EMPLOYMENT APPLICATION

Notice to Applicant: This Application is used to evaluate your qualifications for employment. Your training and employment experience will be used to determine whether you meet the minimum qualifications for a position and to measure your knowledge, skills, and abilities in competing for a position. Please include self-employment, volunteer experience, and any non-employment periods when completing the Employment History section. You may attach additional sheets if necessary. This application is not an employment contract, Tolar Construction, LLC does not unlawfully discriminate in hiring or any other employment practice on the basis of age, race, color, sex, religion, national origin, disability, or any other classification protected by federal, state, or local laws. All qualified applicants will receive consideration for employment without regard to any of the above factors. We are an Equal Opportunity Employer. Drug screen and background checks are required.

Position Applied For: _____ **Date:** _____

A. Personal Information (PLEASE PRINT - Complete all applicable information)

Name (Last, First, MI) _____		Social Security Number _____	
Street Address _____		City _____	State _____
Primary Phone _____		Alternate Phone _____	Email Address _____
Are you over 18 years of age? Yes <input type="checkbox"/> No <input type="checkbox"/>		Are you legally authorized to work in the United States? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Have you ever been convicted of a felony? Yes <input type="checkbox"/> No <input type="checkbox"/>		When could you start employment? _____	
Are you available to work: (check all that apply)			
Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Weekends <input type="checkbox"/> Evenings <input type="checkbox"/> Nights <input type="checkbox"/> Temporary <input type="checkbox"/> Summer Only <input type="checkbox"/>			
Do you have a valid driver's license? Yes <input type="checkbox"/> No <input type="checkbox"/>		Do you have reliable transportation? Yes <input type="checkbox"/> No <input type="checkbox"/>	
List any relatives or friends who are employed by Tolar Construction _____			
Have you ever applied for employment with Tolar Construction? Yes <input type="checkbox"/> No <input type="checkbox"/>		Have you previously been employed by Tolar Construction? Yes <input type="checkbox"/> No <input type="checkbox"/>	

B. Employment History (List below the last three employers, beginning with the most recent)

Present or Last Position		Name of Company		From Mo/Yr	To Mo/Yr
Street Address			City	State	Zip
Duties					
Starting Wage	Ending Wage	May we contact your Supervisor?			
		Yes <input type="checkbox"/> No <input type="checkbox"/>			
Name of Supervisor		Title	Phone Number		
Reason for leaving					

Next Previous Position		Name of Company		From Mo/Yr	To Mo/Yr
Street Address			City	State	Zip
Duties					
Starting Wage	Ending Wage	May we contact your Supervisor?			
		Yes <input type="checkbox"/> No <input type="checkbox"/>			
Name of Supervisor		Title	Phone Number		
Reason for leaving					

Next Previous Position		Name of Company		From Mo/Yr	To Mo/Yr
Street Address			City	State	Zip
Duties					
Starting Wage	Ending Wage	May we contact your Supervisor?			
		Yes <input type="checkbox"/> No <input type="checkbox"/>			
Name of Supervisor		Title	Phone Number		
Reason for leaving					

C. Education & Skills Summary

High School Attended [Redacted]	City [Redacted]	State [Redacted]	Graduated? Yes <input type="checkbox"/> No <input type="checkbox"/> GED <input type="checkbox"/>		
College Attended [Redacted]	City [Redacted]	State [Redacted]	Degree [Redacted]	Major [Redacted]	GPA [Redacted]
Other [Redacted]	City [Redacted]	State [Redacted]	Degree [Redacted]	Major [Redacted]	GPA [Redacted]
Summarize Special Skills and qualifications gained from employment or other experiences: [Redacted]					
[Redacted]					
[Redacted]					

D. References (Include only individuals familiar with your work ability. Do not include relatives)

Name [Redacted]	City / State [Redacted]	Phone Number [Redacted]	Known [Redacted] Yrs	Relationship [Redacted]
Name [Redacted]	City / State [Redacted]	Phone Number [Redacted]	Known [Redacted] Yrs	Relationship [Redacted]
Name [Redacted]	City / State [Redacted]	Phone Number [Redacted]	Known [Redacted] Yrs	Relationship [Redacted]

APPLICANT'S CERTIFICATION - Please read carefully before signing.

I certify that the answers given by me, to the foregoing questions, and the statements made by me in this application, are correct and complete. I understand that if I become employed, a misrepresentation or omission of fact in this application, may result in my discharge from employment. I authorize Tolar Construction, as part of their evaluation of my suitability for employment, to contact all school officials, references, and my previous Supervisors to secure information concerning my skills, character & ability. I further acknowledge and agree that no manager or representative of Tolar Construction, has any authority to enter into any employment agreement. I understand and agree that, if I am employed, I will be an at-will employee and Tolar Construction may terminate my employment at any time, for any reason, or no reason, without prior notice.

[Redacted Signature] [Redacted Date]

Applicant's Signature Date

Instructions:

Download this form. Open it on your computer and fill out all required fields. Once completed, save and attach it to an email and send to office@tolarconstruction.com.